



**UNIVERSITY OF LINCOLN
JOB DESCRIPTION**

JOB TITLE	Lecturer in Paramedic Science				
DEPARTMENT	School of Health and Social Care				
LOCATION	Brayford				
JOB NUMBER	CSS349	GRADE	7	DATE	November 2021
REPORTS TO	Deputy Head of School				

CONTEXT

The University of Lincoln has established a reputation as one of the most dynamic, fastest growing universities in the UK. Situated in the heart of a beautiful and historic city it has built an international reputation for the quality of its teaching and research. The School of Health and Social Care is in the College of Social Science, along with the Schools of Psychology, Sports and Exercise Science, Education, Social and Political Sciences and the Lincoln Law School. We also work alongside the School of Pharmacy and the new Medical School in the College of Science.

The School of Health and Social Care has established an enviable regional, national and international reputation for its teaching, its research and its broad educational opportunities.

We offer a range of undergraduate, post-graduate degrees and post registration MSc programmes. We have an income of over £11m, 120 academic staff and over 1800 students registered on the School's programmes across Nursing, Midwifery, Social Work, Physiotherapy, Occupational Therapy, Paramedic Science, Health and Social Care and Research. The School also includes the Community and Health Research Unit, renowned for its publicly engaged and transformational research in primary and preventative health and social care practice.

The School of Health and Social Care is forward thinking and ambitious with plans to further develop education for Allied Health Professionals at pre and post-registration levels. We are committed to inter-professional and collaborative working in teaching and research. The successful candidate will join a team committed to enhancing the health and social well-being of people across Lincolnshire and further afield. The School works with providers across Lincolnshire with the aim of transforming services for the benefit of people accessing the service and their families.

JOB PURPOSE

Overview

This is a developmental role for those entering their first full academic role. As such the duties described represent the range of activities that may be expected at this level and the actual range and depth of duties being undertaken will vary dependent upon the experience of the staff member.

Staff developing through this level are expected to gain the necessary experience and skills to demonstrate competency in the main areas of role as described before progressing to the next level.

General Duties

To work with colleagues on curriculum development and the advancement of relevant discipline areas within the university.

To deliver teaching over a range of modules.

To undertake student tutoring and support.

To carry out a limited number of additional activities in support of the academic work of the department.

Specific to this post upon appointment

To take on a student recruitment role

KEY RESPONSIBILITIES

The responsibilities of a Lecturer are wide ranging and may change over time according to the development needs of the department and the individual. In general, a Lecturer can expect to undertake any of the following:

Teaching and Learning Support

- To engage in teaching on undergraduate and/or postgraduate level programmes as determined by the Deputy Head of School. The range of teaching duties may change from time to time.
- Contribute to the design, content and delivery of specific areas of teaching and learning and to the quality of teaching delivered.
- Collaborate with colleagues in the continuous review and development of the School's programmes.
- Take responsibility for the co-ordination of modules when appropriate to do so and after gaining sufficient relevant experience.
- Work in accordance with University policies and procedures to undertake assessment of students' work and give feedback.

Scholarly Activity and Professional Practice

- Develop a standing as a scholar and /or practitioner in your field that contributes to the profile and reputation of the School
- Collaborate in scholarly activities and / or professional practice-based initiatives with colleagues in and beyond the School if appropriate
- Work with Professional bodies or relevant industry contacts to develop student or educational contract opportunities for the School/Department
- Work with more senior Scholars or Professional Practice leads in the School/Department to develop relevant activities to enhance the income and reputation of the School/Department and University
- Engage in subject professional and pedagogy research as required to support teaching activities
- Ensure that outcomes of scholarly activity are appropriately disseminated
- Engage in continuous professional development and scholarly activity in order to develop own professional skills, including teaching and learning skills

Liaison and Networking

- Establish contacts within the wider community where possible and begin to form relationships for future collaboration.
- Develop links with relevant professional bodies and academic groups.

- Develop involvement in academic activities with industry and other external partners.
- Take part in relevant internal committees and working groups.
- Liaise with subject librarians, central timetabling and other services to ensure resources available are appropriately deployed.

Team Working

- Work as a member of a team, collaborating on curriculum development and contributing to team and School meetings.
- Begin to co-ordinate the work of others when appropriate through taking responsibility for module co-ordination.

Student Support

- Act as academic tutor to students as allocated by the Deputy Head of School and act as first line contact for them for advice and support on academic matters, ensuring that students are directed to relevant support services when necessary.
- Supervise student projects and placements as appropriate.

Citizenship

- Contribute, as required to the wider mission and reputation of the University with active involvement in activities contributing to general university life e.g. open days, student activities, alumni events and delivery of outreach activities e.g. school visits, local community activities
- Where appropriate, active participation in committees/groups contributing to university life e.g. health and safety, customer service, equality diversity and inclusivity, sustainability and working groups
- Engage in appropriate training programmes in the University, actively follow and promote University policies and participation in the staff appraisal scheme
- Where appropriate help contribute towards the future development of the University and support the University's wider social, cultural, and economic development of our region, our 'civic' mission with engagement and/or leadership of external partnerships contributing to the civic mission of the University. Participation in external activities such as volunteering, cultural activities, community activities

In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.

ADDITIONAL INFORMATION

Scope and dimensions of the role

This role will primarily involve delivering education on the BSc Paramedic Science. You will also be required to teach into other health and social care programmes depending on your area of expertise. You will be involved in the support of students going out into practice education and in the training and support of practice educators. You will be expected to support a small group of students as a personal tutor.

Key working relationships/networks

Internal	External
<ul style="list-style-type: none">• Head of School• Director of Nurse Education/Deputy Head of School• PVC/Head of College• College Senior Academics• College / School academic, administrative, and technical staff• Support Services Staff• College Directors of Education and Academic Affairs	<ul style="list-style-type: none">• Relevant academic and professional groups• Relevant national, regional, and international networks• External examiners• External health and social care partners



**UNIVERSITY OF LINCOLN
PERSON SPECIFICATION**

JOB TITLE	Lecturer Paramedic Science	JOB NUMBER	CSS349
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Selection Criteria	Essential (E) or Desirable (D)	Where Evidenced Application (A) Interview (I) Presentation (P) References (R)
Qualifications:		
Current registration with the HCPC	E	A
Relevant MSc/MA or equivalent	D	A
PhD in relevant discipline or equivalent demonstrated research/professional record (normally by publication but where appropriate through professional achievement)	D	A
HE teaching qualification (HE PGCE or HEA fellowship) or a commitment to complete one	E	A
Experience:		
Relevant teaching in Higher Education	D	A
Curriculum development	D	A/I
Development and innovation of teaching and learning methods	D	A/I
Interdisciplinary work relevant to the School's objectives	E	A/I
Research/scholarship interest in a relevant area of work	E	A/I
Research supervision	D	A/I
Delivering education via distance learning and technology enhanced learning	E	A/I
Skills and Knowledge:		
Depth and breadth of subject understanding	E	A
Evidence of continuing professional development	E	I
Knowledge of Higher Education	D	A/I
Ability to teach and assess across the range of taught levels offered	D	A/I
Ability to contribute to curriculum development	E	A/I
Ability to support students in their study through academic counselling	E	A/I
Ability to supervise research students	D	A/I
Ability to work on own initiative	E	A/I
Excellent written and verbal communication skills	E	A/I
Good organisational and time management skills	E	I
Ability to translate research into practice	E	A/I
Ability to lead others	E	A/I
Ability to use e-learning technologies	E	A/I
Competencies and Personal Attributes:		

Enthusiasm and commitment	E	I
Team working	E	I
Flexibility and adaptability	E	I
Business Requirements		
Willingness and ability to travel regularly around the county, country and internationally if required	D	I

Essential Requirements are those, without which, a candidate would not be able to do the job. **Desirable Requirements** are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

Author	JH	HRBA	SL
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